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## **Warranties**

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Some of the information available on the Sites concerns the topic of sex and may not be appropriate for children. Further, the Sites are not directed to children under the age of 13 and we will not knowingly collect personally identifiable information from children under 13. We strongly recommend that parents participate in their children's exploration of the internet and any online services and use their browser's parental controls to limit the areas of the internet to which their children have access.

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**Address** \_140 Greenville Ave Clarion, PA 16214\_\_ **Telephone Number** \_814-226-7007\_  
**E-mail** \_info@knowyournextstep.com\_\_ To be effective, Section 512(c)(3)(A) of Title 17 of the United States Code requires that your notification of claimed infringement be a written communication and that it include certain elements explained therein. Please check the statute for more details.

## Privacy Policy

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We may disclose the information we collect from or about you: • to our affiliates; • to service providers who work on our behalf; • as required by law; • when required to protect our rights or your safety or the safety of others, or to detect, prevent, or respond to misuse of our Sites. In addition, we may share de-identified information, such as reports on user demographics and traffic patterns, with third parties, including researchers.

## **Chat Rooms, Message Boards, and Public Forums**

Please keep in mind that whenever you voluntarily disclose personal information online – for example on message boards, through email, or in chat areas – that information can be collected and used by others. In short, by posting personal information online that is publicly accessible, you may receive unsolicited messages from other parties in return.

## **Security**

These Sites take every precaution to protect users' information. When users submit sensitive information via the Sites, we take great effort to ensure their information is protected both online and offline. When our registration/donor/appointment/chat form asks users to enter sensitive information (such as credit card number), that information is encrypted and is protected with the best encryption software we are aware of in the industry – SSL. While we use SSL encryption to protect sensitive information online, we also aggressively protect user-information offline. Only ministry employees who need the information to perform a specific job (for example, our billing clerk or a customer service representative is granted access to personally identifiable information. Finally, the servers that store personally identifiable information are in a secure environment. We and our service providers may automatically collect certain technical information from your computer or mobile device over time and across different websites when you use the Sites using cookies or similar technologies, such as your Internet Protocol address, your browser type, your operating system, the pages you view on the Sites, etc. This information allows us and our service providers to recognize you and personalize your experience if you return to the Sites, to improve the Sites and the services we provide, and to provide you with advertisements targeted to your interests.

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### **Notification of Changes**

If we change our policies, we will post those changes to this statement, the home page, and/or other places we deem appropriate so our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it.

### **Miscellaneous**

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**Contact us** If you have any questions about this document, please contact us at:

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